

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH
BABYLON PUBLIC LIBRARY HELD ON TUESDAY, FEBRUARY 18, 2025**

The meeting was called to order by President Ms. Hare at 6:00 p.m. Mr. Hester, Mrs. DeBlasi, Mrs. Ziegler, Ms. Atlas, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Miss Scharf, Administrative Assistant were present.

Three guests arrived at 6:00 p.m. and offered gratitude for being present and welcomed.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adopt the minutes of the January 21, 2025 Board Meeting.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for January.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Library Fund Treasurer's Report for January.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Financial Report for January.

The Director's Statistical Report for January was noted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 903.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to approve the Disbursements from Cultural Programming Fund for the month of February.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the appointments of the Library Election personnel as presented in Exhibit A, including Mrs. Mary LaRocca as Chief Inspector and Mrs. Kim Dunne as Permanent Chairperson. It was noted that absentee and early voter ballots will be made available.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Annual Report for Public and Association Libraries for 2024 as presented in Exhibit B.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the new Library Internet Safety Policy as presented in Exhibit C.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to remove the Library's 3-D printer policy.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to table the discussion of a retirement incentive for the executive session.

The Director's Report was noted.

The Department Head Report was noted.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to approve the Personnel Report.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn to executive session at 6:20 p.m. to discuss matters relating to personnel.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to adjourn from executive session at 6:53 p.m. and resume the regular business of the meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve a retirement incentive in the amount of \$15,000 for eligible employees.

The next regular meeting of the Board of Trustees will be held on March 18, 2025. The Budget Information Meeting will be held on March 18, 2025 at 6:00 p.m. in the Library.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to adjourn the meeting at 7:00 p.m.

Respectfully submitted,

Patricia Ziegler
Secretary