

Agenda
February 18, 2025
6:00 p.m.

1. Call to order.
2. Remarks from guests. (Period for public expression)
3. Reading, amendment, if necessary, and approval of the minutes of the January 18, 2025 meeting.
4. Consideration of the Treasurers' Reports for January.
 - a. Cultural Programming Fund
 - b. Library Fund
5. Consideration of the Financial Report for January.
6. Consideration of the Director's Statistical Report for January.
7. Approval of Bills - Authorization for February Payment No. 903.
8. Approval of Disbursements for February Cultural Programming Fund.
9. Communications.
10. Old Business.
11. New Business.
 - a) **CONSIDERATION OF MATTERS RELATING TO THE BUDGET VOTE AND ELECTION**
 1. **EXHIBIT A - Appointment of election personnel and Permanent Chairperson for the Library Election.**
 - i. Remuneration is in line or better than school district election personnel rates.
 - ii. Chief Inspector receives additional stipend.
 2. Absentee ballots and Early Voter Ballots will be provided.
 - b) **EXHIBIT B - CONSIDERATION TO ACCEPT THE 2024 ANNUAL REPORT FOR PUBLIC AND ASSOCIATION LIBRARIES**
 - c) **EXHIBIT C – APPROVAL OF NEW LIBRARY INTERNET SAFETY POLICY**
 - d) **REMOVAL OF 3-D PRINTER POLICY**
 - e) **RETIREMENT INCENTIVE**

- f) DIRECTOR'S REPORT
- g) DEPARTMENT HEAD REPORTS
- h) REMARKS FROM GUESTS (PERIOD FOR PUBLIC EXPRESSION)
- i) EXECUTIVE SESSION
- j) PERSONNEL REPORT
- k) OTHER

Future meeting dates:

March 18, 2025 at 6:00 p.m. (Budget Hearing & Board Meeting)

April 15, 2025 at 6:00 p.m.

May 20, 2025 at 6:00 p.m.

12. Adjournment.

**TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
For the period of January 1, 2025 to January 31, 2025**

Total available balance as reported at the end of preceding period \$ 10,377.72

RECEIPTS DURING PERIOD

<u>Source</u>	<u>Amount</u>	
Paint Night	\$ 420.00	
Aquarium	\$ 234.00	
Ceramic Snow/Bunnies	\$ 588.00	
Interest Earned	\$ 0.84	
		<u>Total Receipts \$ 1,242.84</u>
		<u>Total receipts including balance \$ 11,620.56</u>

DISBURSEMENTS MADE DURING PERIOD

<u>Check No.</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Paid</u>	
4081	Rosemarie Attard	Ceramic Gingerbread	\$ 240.00	
4082	Fanny Cakes	Gingerbread House Kits	\$ 540.00	
		Total Disbursements		<u>\$ 780.00</u>
		Cash balance as shown by records		<u>\$ 10,840.56</u>

RECONCILIATION WITH BANK STATEMENT

Bank statement balance at end of period	<u>\$ 9,608.56</u>
Less total outstanding checks	<u>\$ 10.00</u>
Net balance in bank	<u>\$ 9,598.56</u>
Due from Library Fund	<u>\$ -</u>

Total available balance	<u>\$ 9,598.56</u>
Total commitments	<u>\$ -</u>
Fund balance	<u>\$ 9,598.56</u>

This is to certify that the above cash balance is in agreement with the bank statement as reconciled.



Treasurer, Cultural Programming Fund

CULTURAL PROGRAMMING FUND

OUTSTANDING CHECKS

January 2025

<u>No.</u>	<u>Amount</u>	
4072	\$ 10.00	Kate Szmidt
Total	\$ 10.00	

**NORTH BABYLON PUBLIC LIBRARY
TREASURER'S REPORT
FOR THE MONTH ENDING JANUARY 31, 2025**

M&T BANK - NOW Checking #0017110022060 Statement Balance		\$ 814,296.09
Plus: Deposits in Transit	\$ 18.80	
Less: Outstanding Checks		\$ (187,333.05)
Balance at End of Month		\$ 626,981.84
M&T BANK - MMA #15005010003749 Statement Balance		\$ 585,267.81
Capital One - MMA #7527401539 Statement Balance		\$ 515,325.71
Total		\$ 1,727,575.36
Beginning Balance:		
M&T BANK - Checking		\$ 1,009,921.60
M&T BANK - MMA		\$ 585,218.11
Capital One MMA		\$ 514,800.78
Real Property Taxes	\$ 278,783.33	
Fines	\$ 79.15	
Interest Income	\$ 662.55	
Lost Books Paid	\$ 463.03	
E-Rate		
Copy Machine Revenue	\$ 360.85	
Miscellaneous Receipts	\$ 128.10	
Gifts and Donations		
Due to CPF	\$ 1,242.00	
State Aid		
Lost Books Paid Refund		
Total Receipts	\$ 281,719.01	
Minus: Disbursements		
Accounts Payable 1/21/25		\$ 436,756.83
Payroll 1/3/25		\$ 60,053.80
Payroll 1/17/25		\$ 57,822.52
Payroll 1/31/25		\$ 109,450.99
Bank Fees		
Total Disbursements		\$ 664,084.14
Total Ending Balance		\$ 1,727,575.36

Outstanding Checks as of 01/31/2025

Check No.	Issue Date	Payee	Amount
44981	2/20/2024	Denise M DeMarco	\$ 270.00
45064	3/19/2024	Nancy Thomas	\$ 7.99
45369	8/20/2024	Katharine Anne Reccardi	\$ 200.00
45454	9/27/2024	Karen Eisinger	\$ 1,048.20
45542	11/19/2024	Elizabeth Arena	\$ 44.30
45609	12/17/2024	Mad Science of Long Island	\$ 320.00
45634	12/20/2024	Ellen Bell	\$ 524.10
45638	12/20/2024	Kathleen DeLuca	\$ 524.10
45668	1/21/2025	Demco	\$ 40.93
45661	1/21/2025	Cengage Learning/Gale	\$ 644.97
45681	1/21/2025	Midwest Tape, LLC	\$ 517.25
45688	1/21/2025	Postmaster	\$ 2,000.00
45680	1/21/2025	Marc Horowitz	\$ 173.12
45674	1/21/2025	H.W. Wilson	\$ 211.50
45656	1/21/2025	Angelina Lombardo	\$ 180.00
45687	1/21/2025	Polaris Electrical	\$ 112,595.90
45683	1/21/2025	National Grid	\$ 1,253.92
45703	1/21/2025	Sweetbriar Nature Center	\$ 350.00
45660	1/21/2025	Briscoe Protective Systems	\$ 629.95
45692	1/21/2025	Ready Refresh by Nestle	\$ 155.57
45699	1/21/2025	SHI	\$ 415.24
45679	1/21/2025	Lauren Blum	\$ 175.00
154971414	1/31/2025	NYS Employees' Retirement Sys.	\$ 3,235.62
154971415	1/31/2025	NYS INCOME TAX	\$ 2,638.31
154971416	1/31/2025	MISC	\$ 15,465.71
154971417	1/31/2025	VOYA	\$ 40.00
45711	1/31/2025	NYS Employees' Health Ins. P/A	\$ 5,682.44
45712	1/31/2025	NYS Employees' Health Ins. P/A	\$ 36,488.93
45710	1/31/2025	NYS Deferred Compensation Plan	\$ 500.00
45709	1/31/2025	Ascensus Trust	\$ 1,000.00
Total Outstanding			\$ 187,333.05

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING January 31, 2025**

<u>REVENUES</u>	<u>2024-2025 BUDGET</u>	<u>YEAR-TO-DATE</u>
Real Property Taxes	3,345,400.00	1,951,506.25
PILOT Funds: Payment in Lieu of Taxes	4,500.00	-
Fines	8,000.00	547.68
Interest Income	2,000.00	5,602.98
Lost Books Paid	5,500.00	1,062.33
Gifts & Donations	8,000.00	20.00
E-Rate	5,000.00	5,167.80
Copy Machine Revenue	7,000.00	2,121.85
Unclassified Revenue	6,000.00	1,426.42
State Aid	8,800.00	9,515.00
Other State Aid	-	-
Appropriated Fund Balance	40,000.00	-
Prior Year Refund	-	-
	3,440,200.00	1,976,970.31
<u>CASH SUMMARY</u>		
Fund Balance - July 1, 2024 (Preliminary)	3,028,345.12	
Add: Reserve for Prior Encumbrances	63,165.34	
Deferred Real Estate Taxes	-	
Reserve for Retirement/Terminal Pay	80,000.00	
Reserve for Unemployment	11,195.71	
Committed for Post Employment Benefits	265,000.00	
Due to Employees' Retirement System	47,220.00	
Appropriated Fund Balance	40,000.00	
Accounts Payable	27,986.15	
Accrued Payroll	37,563.85	
	3,600,476.17	
Current Revenues	1,976,970.31	<u>5,577,446.48</u>
<u>EXPENSES</u>		
Budgetary Expenditures	<u>3,836,406.21</u>	
	<u>3,836,406.21</u>	
		3,835,030.34
Dis. Ins. Withheld	130.25	
Federal Withholding		
State Withholding		
Social Security - EE		
Retirement System Deductions	3.62	
Social Security - ER		61.78
CPF Exchange	1,242.00	
Petty Cash		370.00
Short-term Investments		-
Citibank Account		-
Insurance Receivable		-
Prepaid Insurance		14,409.00
Prepaid Expenses		-
LIPA Rebate Receivable		-
Grants Receivable		-
Accrued Interest Receivable		-
Checking Accounts Balance		<u>1,727,575.36</u>

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING January 31, 2025**

	<u>2024-25 BUDGET</u>	<u>EXPENSED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
Professional Salaries	800,000.00	\$495,975.60	\$0.00	\$304,024.40
Clerical Salaries	725,000.00	\$344,147.67	\$0.00	\$380,852.33
Custodial/Maintenance Salaries	94,000.00	\$56,373.01	\$0.00	\$37,626.99
Technical Services Salaries	61,000.00	\$37,972.74	\$0.00	\$23,027.26
Library District Treasurer Salaries	2,900.00	\$2,269.25	\$0.00	\$630.75
Pages	47,350.00	\$19,630.97	\$0.00	\$27,719.03
Retirement	280,000.00	\$214,689.00	\$0.00	\$65,311.00
Social Security	117,000.00	\$69,575.62	\$0.00	\$47,424.38
Workmen's Compensation	17,000.00	-\$619.00	\$0.00	\$17,619.00
Health Insurance	455,000.00	\$280,501.85	\$0.00	\$174,498.15
Vision Insurance	1,100.00	\$528.65	\$0.00	\$571.35
Disability Insurance	5,000.00	\$1,062.58	\$0.00	\$3,937.42
Dental/Life Insurance	21,550.00	\$6,311.92	\$0.00	\$15,238.08
Employee Assistance Plan	1,400.00	\$1,309.75	\$0.00	\$90.25
Books/Downloadable Books	200,000.00	\$33,358.23	\$0.00	\$166,641.77
DVD	20,000.00	\$4,098.02	\$0.00	\$15,901.98
Audio Recordings	4,000.00	\$206.07	\$0.00	\$3,793.93
Periodicals	14,500.00	\$12,671.19	\$0.00	\$1,828.81
Computer Software	10,000.00	\$2,980.66	\$1,460.64	\$5,558.70
Online Services	29,400.00	\$24,288.41	\$400.00	\$4,711.59
Misc Expenses	1,000.00	\$0.00	\$0.00	\$1,000.00
Printing and Publication	16,000.00	\$10,208.00	\$0.00	\$5,792.00
Library Programs	63,000.00	\$18,782.75	\$0.00	\$44,217.25
Postage	13,500.00	\$7,787.00	\$0.00	\$5,713.00
Telephone	9,000.00	\$2,268.21	\$0.00	\$6,731.79
Telecommunications	11,000.00	\$9,900.00	\$0.00	\$1,100.00
Electric	47,500.00	\$31,735.42	\$0.00	\$15,764.58
Gas	7,000.00	\$2,356.91	\$0.00	\$4,643.09
Water	1,000.00	\$506.73	\$0.00	\$493.27
Building Repair	15,000.00	\$1,728.00	\$0.00	\$13,272.00
Equipment Repair and Service Contracts	38,000.00	\$28,902.37	\$0.00	\$9,097.63
Trash Removal Service	2,300.00	\$421.02	\$0.00	\$1,878.98
Snow Removal Service	13,000.00	\$1,980.00	\$0.00	\$11,020.00
Security and Protective Services	67,000.00	\$37,884.35	\$0.00	\$29,115.65
Equipment	35,000.00	\$8,690.79	\$5,142.74	\$21,166.47
Circulation Control	20,000.00	\$13,125.80	\$0.00	\$6,874.20
SCLS Services Contract	45,000.00	\$38,665.00	\$0.00	\$6,335.00
Legal	14,000.00	\$3,804.00	\$0.00	\$10,196.00
Accounting Services	10,000.00	\$11,050.00	\$0.00	(\$1,050.00)
Other Professional Fees (UMS)	5,000.00	\$1,759.75	\$0.00	\$3,240.25
Fire Liability Comprehensive Insurance	20,200.00	\$24,195.33	\$0.00	(\$3,995.33)
General Supplies	46,000.00	\$12,123.90	\$551.54	\$33,324.56
Maintenance Supplies	5,000.00	\$2,152.58	\$562.22	\$2,285.20
Travel	3,000.00	\$525.57	\$0.00	\$2,474.43
Continuing Education	3,000.00	\$0.00	\$0.00	\$3,000.00
Membership Dues	3,500.00	1,986.00	0.00	\$1,514.00
Election Expenses	5,000.00	0.00	0.00	\$5,000.00
Building Improvements	15,000.00	0.00	0.00	\$15,000.00
Expansion Project	0.00	1,956,534.54	28,440.90	(\$1,984,975.44)
	<u>\$3,440,200.00</u>	<u>\$3,836,406.21</u>	<u>\$36,558.04</u>	<u>-\$432,764.25</u>

NORTH BABYLON PUBLIC LIBRARY

Statistical Report for January 2025

CIRCULATION STATISTICS

	<u>This Year</u>	<u>Last Year</u>
Grand Total Materials (month)	<u>6,855</u>	<u>8,143</u>
Grand Total Materials (calendar year to date)	<u>6,855</u>	<u>8,143</u>
Total Videos and DVD's (month)	<u>1,202</u>	<u>1,613</u>
Total Videos and DVD's (calendar year to date)	<u>1,202</u>	<u>1,613</u>

COLLECTION:

	<u>Books</u>	<u>Audio</u>	<u>Video</u>	<u>PB Books</u>	<u>DVD</u>	<u>Pamphlets</u>	<u>Microfilms</u>	<u>Software</u>
Added	<u>202</u>	<u>0</u>	<u>0</u>	<u>12</u>	<u>11</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>113,037</u>	<u>7,334</u>	<u>32</u>	<u>4,456</u>	<u>13,426</u>	<u>2,749</u>	<u>59</u>	<u>107</u>
GRAND TOTAL	<u>141,200</u>							

BORROWER REGISTRATION:

	<u>Last Month</u>	<u>This Month</u>
Adult	<u>9,004</u>	<u>9,069</u>
YA	<u>1,751</u>	<u>1,817</u>
Juvenile	<u>2,347</u>	<u>2,330</u>
TOTAL	<u>13,102</u>	<u>13,216</u>

INTERLIBRARY LOAN:

# of items received from other libraries for our patrons	<u>362</u>
# of items lent to other libraries for their patrons	<u>648</u>

MISCELLANEOUS STATISTICS

Adult Reference Questions	<u>850</u>	Juvenile Reference Questions	<u>252</u>
Adult Computer Use	<u>281</u>	Juvenile Computer Use	<u>4</u>
Downloads - Live-brary.com	<u>4,586</u>	Door Count	<u>9,845</u>
Flipster	<u>226</u>	Scans	<u>300</u>
Kanopy	<u>108</u>		

North Babylon Public Library Circulation Statistics

ALL MATERIALS

	2019	2020	2021	2022	2023	2024	2025
		<i>*Note : Libray COVID closure, March 16- June15, 2020</i>					
January	14,582	12,410	8,086	7,381	7,802	8,143	6,855
February	14,004	12,868	7,255	7,170	7,837	7,715	
March	15,519	7,341	8,044	7,549	8,523	8,136	
April	14,797		7,722	7,392	7,955	7,619	
May	13,963		7,039	7,181	7,840	7,085	
June	12,379	3,607	7,236	7,896	8,498	7,594	
July	15,780	5,442	8,153	8,171	8,471	9,095	
August	15,500	6,885	8,558	8,412	9,136	8,710	
September	13,466	10,252	7,936	8,081	8,293	8,027	
October	14,574	7,434	8,213	8,169	8,550	7,799	
November	12,589	8,924	7,826	7,299	8,520	7,676	
December	11,466	7,837	7,300	7,007	8,337	7,213	
TOTAL	168,619	83,000	93,368	91,708	99,762	94,812	6,885

VIDEOS & DVDs

	2019	2020	2021	2022	2023	2024	2025
January	4,353	3,472	2,712	1,548	1,642	1,613	1,202
February	4,045	3,583	2,283	1,698	1,638	1,715	
March	4,480	2,005	2,320	1,707	1,729	1,743	
April	4,110		2,071	1,833	1,469	1,553	
May	3,726		1,853	1,772	1,586	1,425	
June	3,405	490	1,800	1,888	1,671	1,422	
July	6,296	1,368	1,911	1,845	1,425	1,573	
August	4,610	1,847	1,973	1,964	1,787	1,408	
September	3,859	2,142	1,729	1,530	1,679	1,341	
October	3,988	2,195	1,761	1,642	1,589	1,286	
November	3,609	2,457	1,837	1,400	1,488	1,436	
December	3,536	2,471	1,034	1,481	1,879	1,339	
TOTAL	50,017	22,030	23,284	20,308	19,582	17,854	1,202

**NORTH BABYLON PUBLIC LIBRARY
PROGRAM STATISTICS
January 2025**

<u>DATE</u>	<u>PROGRAM</u>	<u>AGE LEVEL</u>	<u>FUND</u>	<u>ATTENDANCE</u>
1/3/2025	Puzzle Day	Pre-K thru 5th Grade		3C, 2A
1/4/2025	Saturday Games	PreK - Grade 5 w Parent		7C, 5A
1/6/2025	Drop-In Surprise Craft Day	PreK - Grade 5		None
1/6/2025	Career Counselor	Adult		
1/7/2025	Sleepy Time Tales	Ages: 1 - 5 years		None
1/7/2025	Deep Stretch Yin Yoga	Adult	L	
1/8/2025	Lego Fun!	Grades: 1 - 5		15 C, 9A
1/8/2025	Tiny Art CSC	Teen		10
1/9/2025	Drop-In Play Date	Ages: 1 - 5 yrs.		1C, 1A
1/9/2025	Crime Scene Investigation	Grades: 1 - 5	L	Cancelled
1/10/2025	Music With Dara	Birth - 5 years	L	8C, 11A
1/10/2025	All Levels Yoga and Mobility Class	Adult	L	
1/11/2025	Family Story Time	Birth - Grade 5		12C, 10 A
1/11/2025	Kids Yoga	Ages: 4 - 10 years	L	12 C, 9A
1/12/2025	Mahjongg Class	Adult	L	
1/13/2025	Tots Night Out	Ages: 18 mo. - 5 yrs.	L	11C, 14A
1/14/2025	Children's Chess Club	Grades: 1-5		1C, 1A
1/14/2025	Chess Buddies CSC	Teen		2
1/14/2025	Deep Stretch Yin Yoga	Adult	L	
1/15/2025	Preschool Story Time	Ages: 2 - 5		8C, 11A
1/15/2025	Ceramic Corgi	Grades: 4 - 8	L	11C, 10A
1/15/2025	Tween Ceramic Corgi	Tween	L	11
1/16/2025	Construction Meeting	Staff		12
1/16/2025	Ceramic Snow Pile	Adult	L	
1/17/2025	Preschool Story Time	Ages: 2 - 5 yrs.		13C, 12A
1/17/2025	All Levels Yoga and Mobility Class	Adult	L	
1/18/2025	Sensory Story Time	Ages: 2 - 5 yrs.	L	4C, 4A
1/18/2025	Baby Music	Ages: 3 - 18 months	L	6C, 5A
1/18/2025	Career Counselor	Adult		
1/19/2025	Mahjongg Class	Adult	L	
1/21/2025	Just Baby & Me	Ages: Birth - 18 mo.		9C, 8A
1/21/2025	Deep Stretch Yin Yoga	Adult	L	
1/22/2025	Pokemon Sculpey	Grades: 2 - 5	L	11C, 10A
1/22/2025	Teen Street Smarts CSC	Teen		5
1/23/2025	Drop-In Play Date	Ages: 1 - 5 yrs.		4C, 4A
1/23/2025	GRASP & ESL Assessments	Adult		
1/24/2025	Imagination Station	PreK - Grade 5		None
1/24/2025	All Levels Yoga and Mobility Class	Adult	L	
1/25/2025	Zumba Kids	Grades: K - 5	L	9C, 8A
1/26/2025	Mahjongg Class	Adult	L	
1/27/2025	Paint Night: Penguins Skating	Grades: K - 5	L	9C, 5A
1/27/2025	Winter Reading Club	Grades: K - 5		20C
1/27/2025	Winter Read-To-Me Club	Birth - Age 5 (Preschool)		11C
1/28/2025	Children's Chess Club	Grades: 1-5		2C, 2A
1/28/2025	Learn to Crochet for Teens	Teen		0
1/28/2025	Chess Buddies CSC	Teen		0
1/28/2025	Deep Stretch Yin Yoga	Adult	L	
1/29/2025	Preschool Story Time	Ages: 2 - 5 yrs.		22C, 13 A
1/29/2025	Craft Buddies	Grades: K - 2		2C, 2A
1/29/2025	Craft Buddies CSC	Teen		7
1/30/2025	1,000 Books Before K	Birth - Age 5 (Preschool)		30C
1/30/2025	Catching Colors: Red	Ages: 18 mo - 4 yrs.		13C, 11 A
1/30/2025	Construction Meeting	Staff		12
1/30/2025	Paint Night	Adult	L	
1/31/2025	Preschool Story Time	Ages: 2 - 5		8C, 8A
1/31/2025	All Levels Yoga and Mobility Class	Adult	L	

NO BABYLON PUBLIC LIBRARY

Check Warrant Report For L - 28: 2/18/25 Cash Disbursements For Dates 2/18/2025 - 2/18/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
45715	02/18/2025	602	A Time For Kids, Inc.		335.00
45716	02/18/2025	428	Anderson Fire Equipment		201.50
45717	02/18/2025	2254	Angelina Lombardo		240.00
45718	02/18/2025	1885	AT&T		12.81
45719	02/18/2025	24	Baker & Taylor		3,682.96
45720	02/18/2025	994	Bond, Schoeneck & King, PLLC		500.00
45721	02/18/2025	42	Cengage Learning/Gale		180.74
45722	02/18/2025	1129	**CONTINUED** Chase Card Services		0.00
45723	02/18/2025	1129	Chase Card Services		921.59
45724	02/18/2025	2275	Chris Vivas		260.00
45725	02/18/2025	256	Dara Linthwaite		180.00
45726	02/18/2025	20	Dental Pay Plus, Inc		898.26
45727	02/18/2025	995	Giannini Landscaping		3,960.00
45728	02/18/2025	2294	Grainger	*See Detail Report	137.82
45729	02/18/2025	2133	H2M Architects & Engineers		6,086.23
45730	02/18/2025	2301	Happy Feet Suffolk		400.00
45731	02/18/2025	433	Industrial Appraisal Company		2,625.00
45732	02/18/2025	2165	Kanopy, Inc		111.00
45733	02/18/2025	1867	Katharine Anne Reccardi		450.00
45734	02/18/2025	2281	Katrina Phillips		43.13
45735	02/18/2025	2244	Kimberly Ciano		240.00
45736	02/18/2025	2230	Lauren Blum		175.00
45737	02/18/2025	260	Marc Horowitz		90.94
45738	02/18/2025	1001	Maureen Nicolazzi		28.84
45739	02/18/2025	114	Midwest Tape, LLC		326.97
45740	02/18/2025	2279	Milcon Construction Corporation		43,313.35
45741	02/18/2025	2299	MRA International Inc.	8597	1,221.05
45742	02/18/2025	895	National Grid		1,740.66
45743	02/18/2025	2208	NYSDEC Tree Nursery		100.00
45744	02/18/2025	215	OTC Brands, Inc	8610	258.94
45745	02/18/2025	2155	Pamela Trastelis		150.00
45746	02/18/2025	2123	PCNation	8602	684.38
45747	02/18/2025	1753	Principal Life Insurance Co.		96.77
45748	02/18/2025	55	PSEGLI		4,284.28
45749	02/18/2025	2233	Quatela Chimeri PLLC		182.00
45750	02/18/2025	1884	Ready Refresh by Nestle		175.07
45751	02/18/2025	1474	Rosemarie Attard		400.00
45752	02/18/2025	2278	SCC Construction Management Group		19,840.00
45753	02/18/2025	2148	SCORE		100.00
45754	02/18/2025	2232	Securitas Security Services USA, Inc		4,897.06
45755	02/18/2025	2160	SHI	8596	4.20
45756	02/18/2025	829	Staples Contract & Commercial	*See Detail Report	445.76
45757	02/18/2025	300	Suffolk Cooperative Library System		90,998.40
45758	02/18/2025	2305	Susan Dick		200.00

NO BABYLON PUBLIC LIBRARY

Check Warrant Report For L - 28: 2/18/25 Cash Disbursements For Dates 2/18/2025 - 2/18/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
45759	02/18/2025	2306	The Globe Pequot Publishing Group		72.60
45760	02/18/2025	58	The New York Times		411.03
45761	02/18/2025	1419	Town of Babylon -		210.51
45762	02/18/2025	549	Verizon		698.10

Number of Transactions: 48

Warrant Total: 192,571.95
Vendor Portion: 192,571.95
Payroll Portion: 0.00

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

**TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
February 2025**

DISBURSEMENTS MADE DURING PERIOD

<u>No.</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Paid</u>
4083	Rosemarie Attard	Ceramic Snow Pile (1/16)	\$ 264.00
4084	Kathy Reccardi	Paint Night (1/30)	\$ 250.00
4085	Pamela Trastelis	Art w/ Pamela (2/6)	\$ 180.00
		<u>Total disbursements</u>	\$ 694.00

The Real Costs of Digital Content

Did you know that there is a huge difference in the amount you pay for an e-book vs. what public libraries pay? And that you get to keep the book but libraries' copies face expiration dates? Many publishers charge libraries three to five times the cost of a print copy and place restrictions on the life of the digital title.



The Women by Kristin Hannah

Print copy (with discount): \$17

LIBRARIES PAY:

Ebook: \$60 copy/24-month license

YOU PAY:

Amazon Kindle Ebook: \$14.99

James by Percival Everett

Print copy (with discount): \$16

LIBRARIES PAY:

Ebook: \$55 copy/24-month license
\$27.50 copy/12-month license

YOU PAY:

Amazon Kindle Ebook: \$14.99

Be Ready When the Luck Happens by Ina Garten

Print copy (with discount): \$19

LIBRARIES PAY:

Ebook: \$55 copy/24-month license
\$27.50 copy/12-month license

YOU PAY:

Amazon Kindle Ebook: \$14.99

In Suffolk County, libraries contribute to a consortium that purchases ebooks for Overdrive/Libby that are accessible by all library cardholders in the county.

This digital collection is **extremely popular**, and it is getting increasingly more **costly** to keep up with demand.

This is why you may have to wait longer for a title to become available.

The New York Library Association (NYLA) supports legislation that would **level the playing field**. Please contact your state representatives and let them know that libraries need **reasonable terms** in the industry to ensure that all New Yorkers have access to content that interests them in the format they desire.

For more information, visit NYLA's website at <https://www.nyla.org/2025-legislative-initiatives>.

Library Election Personnel – 2025

Chief Inspector of Election

Mary LaRocca
118 Alicia Drive
North Babylon, NY 11703

Election Clerks

Eileen Boyle
84 Kane Place
North Babylon, NY 11703

Marion Casserly
6 Birchfield Avenue
North Babylon, NY 11703

Barbara Pepe
496 French Avenue
North Babylon, NY 11703

Barbara Scherg
15 Celeste Court
North Babylon, NY 11703

Permanent Chairperson

Kim Dunne
126 Elkton Lane
North Babylon, NY 11703

North Babylon Public Library

Annual Report For Public And Association Libraries - 2024

1. GENERAL LIBRARY INFORMATION

Library / Director Information

Outline of Major Changes

Please be advised of two improvements that have been implemented:

- The report now saves automatically after every new entry or change.
- Multiple users can now view and edit reports at the same time. When logging in, you will receive a pop-up message notifying you if someone else is also using the report to enable coordination.

Report all information in Part 1 as of December 31, 2024, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	8000584580
1.2	Library Name	NORTH BABYLON PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	North Babylon
1.6	Beginning Fiscal Reporting Year	07/01/2023
1.7	Ending Fiscal Reporting Year	06/30/2024
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	07/01/2023
1.12	Ending <u>Local</u> Fiscal Year	06/30/2024

1.13 Address Status 00 (for no change from previous year)

1.14 Street Address 815 DEER PARK AVENUE

1.15 City NORTH BABYLON

1.16 Zip Code 11703

1.17 Mailing Address 815 DEER PARK AVENUE

1.18 City NORTH BABYLON

1.19 Zip Code 11703

1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number) (631) 669-4020

1.21 Fax Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number) (631) 669-3432

1.22 E-Mail Address (enter M (Missing) if no E-Mail) info@northbabylonpl.org

1.23 Library Home Page URL (Enter M (Missing) if no home page URL) www.northbabylonpl.org

1.24 Population Chartered to Serve (per 2020 Census) 30,833

1.25 Indicate the type of library as stated in the library's charter (select one): PUBLIC

1.26 Indicate the area chartered to serve as stated in the library's charter (select one): School District

1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No. N

1.28 Indicate the type of charter the library currently holds (select one): Absolute

1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 06/26/1970

1.30 Date the library was last registered 08/22/1963

1.31 Federal Employer Identification Number 11-6003466
1.32 County SUFFOLK
1.33 School District North Babylon School District
1.34 Town/City Babylon
1.35 Library System Suffolk Cooperative Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name
1.36b President/CEO Phone Number
1.36c President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37 First Name of Library Director/ Manager Marc
1.38 Last Name of Library Director/ Manager Horowitz
1.39 NYS Public Librarian Certification Number 11130
1.40 What is the highest education level of the library manager/director? Other
1.41 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science? Y
1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note. Y
1.43 E-mail Address of the Director/ Manager horowm@northbabylonpl.org
1.44 Fax Number of the Director/ Manager (631) 669-3432
1.45 Does the library charge fees for library cards to people residing outside the system's service area? N

Public Votes / Contracts

1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2024? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47. Y

Please Note: last year's answers for repeating groups cannot be displayed.

- 1. Name of municipality or district holding the public vote North Babylon Public Library
- 2. Indicate the type of municipality or district holding the public vote School District
- 3. Date the vote was held (mm/dd/2024) 04/09/2024
- 4. Was the vote successful? Y/N Y
- 5. What type of public vote was it? budget vote (school district public library only)
- 6a. Most recent prior year approved appropriation from a public vote: \$3,272,200
- 6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: \$91,875
- 6c. Total proposed appropriation (manually sum of 6a and 6b): \$3,374,075

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2024) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. N

Please Note: last year's answers for repeating groups cannot be displayed.

1. Name of municipality or district holding the public vote N/A
2. Indicate the type of municipality or district holding the public vote N/A
3. Date the last successful vote was held (mm/dd/yyyy) N/A
4. What type of public vote was it? N/A
5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? N/A

Unusual Circumstances

- 1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. N

Please Note: last year's answers for repeating groups cannot be displayed.

1. Name of contracting municipality or district N/A
2. Is this a written contractual agreement? N/A
3. Population of the geographic area served by this contract N/A
4. Dollar amount of contract N/A
5. Enter the appropriate code for range of services provided (select one): N/A

- 1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. Y

2. LIBRARY COLLECTION

Physical Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please read general information instructions below before completing this section.

This section of the survey (2.1-2.16) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	27,934
2.2	Adult Non-fiction Books	49,949
2.3	Total Adult Books (Total questions 2.1 & 2.2)	77,883
2.4	Children's Fiction Books	17,999
2.5	Children's Non-fiction Books	21,882
2.6	Total Children's Books (Total questions 2.4 & 2.5)	39,881
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	117,764

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	3,201
2.10	All Other Print Materials	2,852
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	6,053
2.12	Total Print Materials (Total questions 2.7 and 2.11)	123,817

ALL OTHER MATERIALS

2.13	Audio - Physical Units	8,146
2.14	Video - Physical Units	13,945
2.15	Other Circulating Physical Items	67
2.16	Total Other Physical Materials (Total questions 2.13 through 2.15)	22,158

Grand Total / Additions to Holdings

2.17	GRAND TOTAL HOLDINGS (Total questions 2.12 and 2.16)	145,975
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.18	Cataloged Books	3,751
2.19	All Other Print Materials	1,144
2.20	All Other Materials	380
2.21	Total Additions (Total questions 2.18 through 2.20)	5,275

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits / Borrowers / Policies / Accessibility

Report all information on questions 3.1 through 3.3 and 3.17a through 3.34e as of the last day of the fiscal year stated in 1.6. and 1.7 in Part 1; report information on questions 3.4 through 3.16 and 3.35 through 3.77b based on the 2024 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	96,491
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	12,492
3.3	Registered non-resident borrowers	0

Please report information on WRITTEN POLICIES as of 12/31/24.

WRITTEN POLICIES (Answer Y for Yes, N for No)

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

- 3.4 Does the library have an open meeting policy? Y
- 3.5 Does the library have a policy protecting the confidentiality of library records? Y
- 3.6 Does the library have an Internet use policy? Y
- 3.7 Does the library have a disaster plan? Y
- 3.8 Does the library have a board-approved conflict of interest policy? Y
- 3.9 Does the library have a board-approved whistle blower policy? Y
- 3.10 Does the library have a board-approved sexual harassment prevention policy? Y

Please report information on ACCESSIBILITY as of 12/31/24.

ACCESSIBILITY (Answer Y for Yes, N for No)

- 3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
- 3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? Y
- 3.13 Does the library have large print books? Y
- 3.14 Does the library have assistive technology for people who are visually impaired or blind? Y
- 3.15 - If so, what do you have? If no, go to next question
screen reader, such as JAWS, No
Windoweyes or NVDA

refreshable Braille commonly referred to as a refreshable Braille display

screen magnification software, such as Zoomtext Yes

electronic scanning and reading software, such as OpenBook

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

Library Sponsored Programs

LIVE PROGRAM SESSIONS and ATTENDANCE

Report information on Library Program Sessions and Attendance based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

Live Program Sessions

- A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
- Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
- Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

IMPORTANT: If no programs within a category were offered/attended, enter 0. If they were offered/attended but that data is not available, enter M (Missing). N/A should not be entered for any programs.

NOTE: Summer Reading, Early Literacy, Adult Literacy, ESOL, and Digital Literacy programs are subsets of Live and Prerecorded programs and should be entered in those sections as well as in the appropriate subsequent section.

3.17a Number of Sessions Targeted at Children Ages 0-5 143

3.17b Attendance at Sessions Targeted at Children Ages 0-5 1,668

3.18a Number of Sessions Targeted at Children Ages 6-11 167

3.18b Attendance at Sessions Targeted at 1,717
Children Ages 6-11

3.19a Number of Sessions Targeted at 80
Young Adults Ages 12-18

3.19b Attendance at Sessions Targeted at 272
Young Adults Ages 12-18

3.20a Number of Sessions Targeted at 383
Adults Age 19 or Older

3.20b Attendance at Sessions Targeted at 3,451
Adults Age 19 or Older

3.21a Number of General Interest 0
Program Sessions

3.21b Attendance at General Interest 0
Program Sessions

3.22 Total Sessions of Live Programs 773
Categorized by Age (sum of 3.17a, 3.18a,
3.19a, 3.20a, 3.21a)

3.23 Total Attendance at Live Programs 7,108
Categorized by Age (sum of 3.17b, 3.18b,
3.19b, 3.20b, 3.21b)

Live Programs Categorized by Venue

3.24a Total Live Onsite Program 773
Sessions

3.24b Total Live Onsite Program 7,108
Attendance

3.25a Total Live Offsite Program 0
Sessions

3.25b Total Live Offsite Program 0
Attendance

3.26a Total Live Virtual Program 0
Sessions

3.26b Total Live Virtual Program 0
Attendance

3.27 Total Sessions of Live Programs 773
Categorized by Venue (sum of 3.24a,
3.25a, 3.26a)

3.28 Total Attendance at Live Programs 7,108
Categorized by Venue (sum of 3.24b,
3.25b. 3.26b)

Prerecorded and One-on-One Programs

3.29 Total Number of Prerecorded Program Presentations 0

3.30 Total Views of Prerecorded Program Presentations within 30 Days 0

3.31 One-on-One Program Sessions 0

3.32 Attendance at One-on-One Program Sessions 0

Teen-Led / Promotion / Summer Reading

3.33 Did your library offer teen-led activities during the 2024 calendar year? Y

3.34a Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library? Yes

3.34b Does your library use Facebook for promotion? Yes

3.34c Does your library use Instagram for promotion? Yes

3.34d Does your library use Twitter/X for promotion? No

3.34e Does your library use TikTok for promotion? No

Please report information on SUMMER READING PROGRAMS for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

SUMMER READING PROGRAM

3.35	Did the library offer a summer reading program in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.36	Library outlets offering the summer reading program	1
3.37	Children registered for the library's summer reading program	348
3.38	Young adults registered for the library's summer reading program	18
3.39	Adults registered for the library's summer reading program	47
3.40	Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)	413
3.41a	Children's program sessions - Summer 2024	70
3.41b	Children's program attendance - Summer 2024	480
3.42a	Young adult program sessions - Summer 2024	14
3.42b	Young adult program attendance - Summer 2024	28
3.43a	Adult program sessions - Summer 2024	21
3.43b	Adult program attendance - Summer 2024	240
3.44	Total program sessions - Summer 2024 (total 3.41a + 3.42a + 3.43a)	105
3.45	Total program attendance - Summer 2024 (total 3.41b + 3.42b + 3.43b)	748
3.46	Did the library use the Summer Reading at New York Libraries name and/or logo?	Y
3.47	Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	Y

COLLABORATORS

3.48	Public school district(s) and/or BOCES	1
3.49	Non-public school(s)	0
3.50	Childcare center(s)	0
3.51	Summer camp(s)	0
3.52	Municipality/Municipalities	1
3.53	Literacy provider(s)	0
3.54	Other (describe using the State note)	0
3.55	Total Collaborators (total 3.48 through 3.54)	2

Early Literacy

Please report information on EARLY LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

EARLY LITERACY PROGRAMS

3.56 Did the library offer early literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.57a	Focus on birth - school entry (kindergarten) sessions	39
3.57b	Focus on birth - school entry (kindergarten) attendance	304
3.58a	Focus on parents & caregivers sessions	0
3.58b	Focus on parents & caregivers attendance	0
3.59a	Combined audience sessions	0
3.59b	Combined audience attendance	0
3.60	Total Sessions	39

3.61 Total Attendance 304

3.62 - Collaborators (check all that apply):

- a. Childcare center(s)
- b. Public School District(s) and/or BOCES
- c. Non-Public School(s)
- d. Health care providers/agencies
- e. Other (describe using the State note)

Adult Literacy

Please report information on ADULT LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

ADULT LITERACY

3.63 Did the library offer adult literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.64a Total group program sessions 95

3.64b Total group program attendance 361

3.65a Total one-on-one program sessions 97

3.65b Total one-on-one program attendance 189

3.66 - Collaborators (check all that apply)

- a. Literacy NY (Literacy Volunteers of America) Yes
- b. Public School District(s) and/or BOCES Yes
- c. Non-Public Schools

d. Other (see instructions and describe using Note) Yes

ESOL / Digital Literacy

Please report information on ESOL, for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67 Did the library offer English for Speakers of Other Languages (ESOL) programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.68a Children's program sessions 0

3.68b Children's program attendance 0

3.69a Young adult program sessions 0

3.69b Young adult program attendance 0

3.70a Adult program sessions 33

3.70b Adult program attendance 328

3.71 Total program sessions (total 3.68a + 3.69a + 3.70a) 33

3.72 Total program attendance (total 3.68b + 3.69b + 3.70b) 328

3.73a One-on-one program sessions 0

3.73b One-on-one program attendance 0

3.74 - Collaborators (check all that apply):

a. Literacy NY (Literacy Volunteers of America) Yes

b. Public School District(s) and/or BOCES Yes

c. Non-Public School(s)

d. Other (describe using the Note) Yes

Please report information on DIGITAL LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

DIGITAL LITERACY

3.75 Did the library offer digital literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.76a Total group program sessions 2

3.76b Total group program attendance 19

3.77a Total one-on-one program sessions 40

3.77b Total one-on-one program attendance 42

4. LIBRARY TRANSACTIONS

Circulation / Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1 Adult Fiction Books 12,699

4.2 Adult Non-fiction Books 5,432

4.3 Total Adult Books (Total questions 4.1 & 4.2) 18,131

4.4 Children's Fiction Books 12,126

4.5 Children's Non-fiction Books 4,484

4.6 Total Children's Books (Total questions 4.4 & 4.5) 16,610

4.7 Total Cataloged Book Circulation (Total question 4.3 & 4.6) 34,741

CIRCULATION OF OTHER MATERIALS

4.8 Circulation of Adult Other Materials 10,539

4.9	Circulation of Children's Other Materials	1,235
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	11,774
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	46,515

4.12 As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? Yes

4.13 Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur. Yes

REFERENCE TRANSACTIONS

4.14	Total Reference Transactions	14,261
4.14a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
4.15	Does the library offer virtual reference?	Y

Interlibrary Loan / E-Rate

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16 TOTAL MATERIALS RECEIVED 5,049

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17 TOTAL MATERIALS PROVIDED 7,046

E-RATE

4.18 Does the library file for E-rate benefits? Y

4.19 Is the library part of a consortium for E-rate benefits? Y

4.20 If yes, in which consortium are you participating? Suffolk Cooperative Library System

5. ELECTRONIC USE

Electronic Holdings

These are new questions added by IMLS that will be required to be answered for the 2025 report, and are voluntary for this year. All questions are simply reformulated methods of gathering data that has been previously required; no new data gathering should be needed by libraries to answer these questions.

For all questions: Answer *Missing* if the answer is unknown

Report information for Electronic Use based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

5.1 Did the library provide access to e-books purchased solely by the library? No

5.2 Did the library provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

5.3 Did the library provide access to e-books provided by the New York State Library at no or minimal cost to the library? No

Electronic Serials

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.4 Did the library provide access to e-serials purchased solely by the library? Yes

5.5 Did the library provide access to e-serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

5.6 Did the library provide access to e- No
serials provided by the New York State
Library at no or minimal cost to the
library?

Electronic Audio

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.7 Did the library provide access to e- No
audio purchased solely by the library?

5.8 Did the library provide access to e- Yes
audio purchased via a consortium,
cooperative, or other similar group at the
local, regional, or state level?

5.9 Did the library provide access to e- No
audio provided by the New York State
Library at no or minimal cost to the
library?

Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Examples include Hoopla, Kanopy, and cloudlibrary. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.10 Did the library provide access to e- No
videos purchased solely by the library?

5.11 Did the library provide access to e- Yes
videos purchased via a consortium,
cooperative, or other similar group at the
local, regional, or state level? (Do not
include New York State Library-provided
content here; that should be entered in
5.12.)

5.12 Did the library provide access to e- No
videos provided by the New York State
Library at no or minimal cost to the
library?

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.13 Did the library provide access to research databases purchased solely by the library? Yes

5.14 Did the library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

5.15 Did the library provide access to research databases provided by the New York State Library at no or minimal cost to the library (e.g., NOVELny)? Yes

Online Learning

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Answer Yes if library provided access to a platform even if the platform itself is not owned by the library (e.g., paying for access to Ryan Dowd's Homeless Library). Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.16 Did the library provide access to online learning platforms purchased solely by the library? No

5.17 Did the library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Yes

5.18 Did the library provide access to online learning platforms provided by the New York State Library at no or minimal cost to the library? No

E-Material Circulation

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

5.19 The total circulation of e-books during the reporting period 31,189

5.20	The total circulation of e-serials during the reporting period.	2,445
5.21	The total circulation of e-audio during the reporting period	20,032
5.22	The total circulation of e-videos during the reporting period.	1,876

6. STAFF INFORMATION

All staff questions refer to PAID staff.

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35
-----	--	----

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Library Manager (not certified)	0
6.5	Vacant Library Manager (not certified)	0
6.6	Librarian	8.31
6.7	Vacant Librarian	0
6.8	Library Specialist/Paraprofessional	0
6.9	Vacant Library Specialist/Paraprofessional	0
6.10	Other Staff	18.65
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	27.96
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Library Director (certified)	1
6.15	Salary - Library Director (certified)	\$180,850
6.16	FTE - Library Manager (not certified)	0
6.17	Salary - Library Manager (not certified)	\$0
6.18	FTE - Librarian	1
6.19	Salary - Librarian	\$64,863

7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2024**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y
2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y
3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y
4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y
5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y

- | | | |
|------|---|---|
| 6. | Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. | Y |
| 7. | Is open the minimum standard number of public service hours for population served. (see instructions) | Y |
| 8. | Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate: | |
| 8a. | space | Y |
| 8b. | lighting | Y |
| 8c. | shelving | Y |
| 8d. | seating | Y |
| 8e. | power infrastructure | Y |
| 8f. | data infrastructure | Y |
| 8g. | public restroom | Y |
| 9. | Provides programming to address community needs, as outlined in the library's long-range plan of service. | Y |
| 10. | Provides | |
| 10a. | a circulation system that facilitates access to the local library collection and other library catalogs | Y |
| 10b. | equipment, technology, and internet connectivity to address community needs and facilitate access to information. | Y |
| 11. | Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. | Y |

- | | | |
|-----|--|---|
| 12. | Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. | Y |
| 13. | Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. | Y |
| 14. | Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. | Y |

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

- | | | |
|-----|--|---|
| 8.1 | Main Library | 1 |
| 8.2 | Branches | 0 |
| 8.3 | Bookmobiles | 0 |
| 8.4 | Other Outlets | 0 |
| 8.5 | TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) | 1 |

PUBLIC SERVICE HOURS - Report hours to two decimal places.

- | | | |
|------|---|----------|
| 8.6 | Minimum Weekly Total Hours - Main Library | 63.00 |
| 8.7 | Minimum Weekly Total Hours - Branch Libraries | 0.00 |
| 8.8 | Minimum Weekly Total Hours - Bookmobiles | 0.00 |
| 8.9 | Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8) | 63.00 |
| 8.10 | Annual Total Hours - Main Library | 3,271.00 |

- 8.11 Annual Total Hours - Branch Libraries 0.00
- 8.12 Annual Total Hours - Bookmobiles 0.00
- 8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12) 3,271.00

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre-filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

NEW OUTLETS: If a new outlet was open in the reporting year for any amount of time, it must be entered here. For locked fields, use the note to input information; enter *New* in the note for Question 40.

CLOSED OUTLETS: Even if an outlet was closed for the entire year it still must be reported and not simply left out of reporting. In these cases, enter either *Closed, will reopen* or *Closed permanently* in the note for Question 40. Permanently closed outlets will be removed and not appear in subsequent reports.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link](#) to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

Outlet fields 5–6, 11–14, and 20–23 should be locked.

- | | | |
|----|-----------------------------------|------------------------------|
| 1. | Outlet Name | NORTH BABYLON PUBLIC LIBRARY |
| 2. | Outlet Name Status | 00 (for no change) |
| 3. | Street Address | 815 DEER PARK AVENUE |
| 4. | Outlet Street Address Status | 00 (for no change) |
| 5. | City | NORTH BABYLON |
| 6. | Zip Code | 11703 |
| 7. | Phone (enter 10 digits only) | (631) 669-4020 |
| 8. | Fax Number (enter 10 digits only) | (631) 669-3432 |
| 9. | E-mail Address | info@northbabylonpl.org |

10.	Outlet URL	www.northbabylonpl.org
11.	County	SUFFOLK
12.	School District	North Babylon
13.	Library System	Suffolk Cooperative Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3,271
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	2
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1968
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2018
25.	Square footage of the outlet	19,283
26.	Number of Internet Computers Used by General Public	16
27.	Number of uses (sessions) of public Internet computers per year	4,986
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count

28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	8 Greater than or equal to 15 mbps and less than 25 mbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	8 Greater than or equal to 15 mbps and less than 25 mbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	12,000
33a	Reporting Method for Wireless Sessions	ES - Annual Estimate Based on Typical Week(s)
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	N
36.	Does your outlet have a Makerspace?	Y
37.	<i>LIBID</i>	8000584580
38.	<i>FSCSID</i>	NY0676
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2024. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2024 to December 31, 2024) 12

NUMBER OF TRUSTEES AND TERMS

- 10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A. n/a
- 10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A. N/A
- 10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here. 5
- 10.5 What is the **trustee term length, as stated in your library's charter documents (incorporation)**? If a term length is not stated, please explain in a Note. 5 years
- 10.6 I attest that all trustees participated in trustee education in the last calendar year (2024). If entering No, provide explanation in a Note. Y

BOARD MEMBER SELECTION

- 10.7 Enter Board Member Selection Code (select one): EP - board members are elected in a public election

List Officers and Board Members as of February 1 of the CURRENT year.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#) . Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to collectconnect@baker-taylor.com.

- | | | |
|----|----------------------------|------------------|
| 1. | Status | Filled |
| 2. | First Name of Board Member | Ira |
| 3. | Last Name of Board Member | Hester |
| 4. | Mailing Address | 553 Mount Avenue |
| 5. | City | North babylon |
| 6. | Zip Code (5 digits only) | 11704 |

- 7. E-mail address hester553@optonline.net
- 8. Office Held or Trustee Vice President
- 9. Term Begins - Month July
- 10. Term Begins - Year (year) 2019
- 11. Term Expires June
- 12. Term Expires - Year (yyyy) 2024

13. Is the trustee serving a full term? If Yes
 No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.
 Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14. The date the Oath of Office (mm/dd/yyyy) was taken 07/16/2019

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/19/2019

16. Is this a brand new trustee? N

- 1. Status Filled
- 2. First Name of Board Member Laurie
- 3. Last Name of Board Member Atlas
- 4. Mailing Address 111 Alicia Drive
- 5. City North Babylon
- 6. Zip Code (5 digits only) 11703
- 7. E-mail address laurieatlas@gmail.com
- 8. Office Held or Trustee Secretary
- 9. Term Begins - Month July
- 10. Term Begins - Year (year) 2020
- 11. Term Expires June
- 12. Term Expires - Year (yyyy) 2025

13. Is the trustee serving a full term? If Yes
No, add a Note. The Note should identify
the previous trustee whose unexpired term
is being filled, and should identify the
beginning and ending date of the
unexpired previous trustee's term.
Example: Trustee is filling the remainder
of [name]'s term, which was to run from
beginning date to ending date.

14. The date the Oath of Office (mm/ dd/yyyy) was taken 07/01/2020

15. The date the Oath of Office was 07/24/2020
filed with town or county clerk (mm/dd/
yyyy)

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Theresa

3. Last Name of Board Member DeBlasi

4. Mailing Address 255 Amsterdam Avenue

5. City West Babylon

6. Zip Code (5 digits only) 11704

7. E-mail address theresa9398@optonline.net

8. Office Held or Trustee Trustee

9. Term Begins - Month July

10. Term Begins - Year (year) 2021

11. Term Expires June

12. Term Expires - Year (yyyy) 2026

13. Is the trustee serving a full term? If Yes
No, add a Note. The Note should identify
the previous trustee whose unexpired term
is being filled, and should identify the
beginning and ending date of the
unexpired previous trustee's term.
Example: Trustee is filling the remainder
of [name]'s term, which was to run from
beginning date to ending date.

14. The date the Oath of Office (mm/ dd/yyyy) was taken 07/27/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 08/02/2021

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Patricia

3. Last Name of Board Member Ziegler

4. Mailing Address 183 Alicia Drive

5. City North Babylon

6. Zip Code (5 digits only) 11703

7. E-mail address breeze183@aol.com

8. Office Held or Trustee Financial Officer

9. Term Begins - Month July

10. Term Begins - Year (year) 2023

11. Term Expires June

12. Term Expires - Year (yyyy) 2028

13. Is the trustee serving a full term? If Yes
No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.
Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14. The date the Oath of Office (mm/dd/yyyy) was taken 04/14/2023

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 04/26/2023

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Tory

3. Last Name of Board Member Hare

4. Mailing Address 16 Genoa Street

- | | | |
|-----|----------------------------|-------------------|
| 5. | City | North Babylon |
| 6. | Zip Code (5 digits only) | 11704 |
| 7. | E-mail address | thbgrafiq@aol.com |
| 8. | Office Held or Trustee | President |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2022 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2027 |
13. Is the trustee serving a full term? If Yes
No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term.
Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.
- | | | |
|-----|--|------------|
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/19/2022 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/27/2022 |
16. Is this a brand new trustee? N

11. OPERATING FUNDS RECEIPTS

Local Public Funds / System Cash Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR.* Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

- 11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	School District
2.	Name of funding County, Municipality or School District	North Babylon School District
3.	Amount	\$3,272,223
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N

11.2 **TOTAL LOCAL PUBLIC FUNDS** \$3,272,223

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$9,156
11.4	Record all Central Library Services Aid monies received from system headquarters	\$0
11.5	Additional State Aid received from the System	\$25,000
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$34,156

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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Federal Aid / Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0

11.12 **TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11) \$0

11.13 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** \$0

OTHER RECEIPTS

11.14 Gifts and Endowments \$500

11.15 Fund Raising \$0

11.16 Income from Investments \$11,588

11.17 Library Charges \$5,469

11.18 Other \$12,987

11.19 **TOTAL OTHER RECEIPTS** \$30,544
(Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)

11.20 **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) \$3,336,923

11.21 **BUDGET LOANS** \$0

Transfers / Grand Total

TRANSFERS

11.22 From Capital Fund (Same as Question 14.8) \$0

11.23 From Other Funds \$0

11.24 **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) \$0

11.25 **BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2024** (Same as Question 12.39 of previous year if fiscal year has not changed) \$4,246,772

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) **\$7,583,695**

12. OPERATING FUND DISBURSEMENTS

**Staff / Collection / Capital
Operation and Maintenance**

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$780,264
12.2	Other Staff	\$727,443
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$1,507,707
12.4	Employee Benefits Expenditures	\$767,000
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$2,274,707

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$168,602
12.7	Electronic Materials Expenditures	\$19,246
12.8	Other Materials Expenditures	\$17,629
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$205,477

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$993,526
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$993,526

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF) \$11,257

12.14 From Other Funds (72OF) \$0

12.15 **Total Repairs** (Add Questions
12.13 and 12.14) \$11,257

12.16 Other Disbursements for Operation & Maintenance of Buildings \$150,039

12.17 **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) \$161,296

MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies \$36,024

12.19 Telecommunications \$13,782

12.21 Professional & Consultant Fees \$21,728

12.22 Equipment \$21,879

12.23 Other Miscellaneous \$89,160

12.24 **Total Miscellaneous Expenses** \$182,573
(Add Questions 12.18, 12.19, 12.21, 12.22
and 12.23)

Contracts / Debt Service / Transfers / Grand Total

12.25 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** \$77,117

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26 From Local Public Funds (73PF) \$0

12.27 From Other Funds (73OF) \$0

12.28 **Total** (Add Questions 12.26 and 12.27) \$0

Other Loans

12.29	Budget Loans (Principal and Interest)	\$0
12.30	Short-Term Loans	\$0
12.31	Total Debt Service (Add Questions 12.28, 12.29 and 12.30)	\$0
12.32	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$3,894,696

TRANSFERS

Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	\$0
12.34	From Other Funds (76OF)	\$0
12.35	Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)	\$0
12.36	Transfer to Other Funds	\$0
12.37	TOTAL TRANSFERS (Add Questions 12.35 and 12.36)	\$0
12.38	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)	\$3,894,696
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2024	\$3,688,999
12.40	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)	\$7,583,695

ASSURANCE

12.41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	11/19/2024
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FISCAL AUDIT

- 12.42 Last audit performed (mm/dd/yyyy) 10/09/2024
- 12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2023--6/30/2024
- 12.44 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

- 12.45 Does the library have a separate Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

- 13.1 Revenues from Local Government Sources \$0
- 13.2 All Other Revenues from Local Sources \$0
- 13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) \$0

STATE AID FOR CAPITAL PROJECTS

- 13.4 State Aid Received for Construction \$0
- 13.5 Other State Aid \$0
- 13.6 **Total State Aid** (Add Questions 13.4 and 13.5) \$0

FEDERAL AID FOR CAPITAL PROJECTS

- 13.7 **TOTAL FEDERAL AID** \$0

INTERFUND REVENUE

- 13.8 Transfer from Operating Fund (Same as Question 12.35) \$0

13.9 **TOTAL REVENUES** (Add \$0
Questions 13.3, 13.6, 13.7 and 13.8)

13.10 **NON-REVENUE RECEIPTS** \$0

13.11 **TOTAL CASH RECEIPTS** (Add \$0
Questions 13.9 and 13.10)

13.12 **BALANCE IN CAPITAL FUND -** \$0
Beginning Balance for Fiscal Year Ending
2024 (Same as Question 14.11 of previous
year, if fiscal year has not changed)

13.13 **TOTAL CASH RECEIPTS AND** \$0
BALANCE(Add Questions 13.11 and
13.12; same as Question 14.12)

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1 Construction \$0

14.2 Incidental Construction \$0

Other Disbursements

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 Total Other Disbursements (Add \$0
Questions 14.3, 14.4 and 14.5)

14.7 **TOTAL PROJECT** \$0
EXPENDITURES (Add Questions 14.1,
14.2 and 14.6)

14.8 **TRANSFER TO OPERATING** \$0
FUND (Same as Question 11.22)

14.9 **NON-PROJECT** \$0
EXPENDITURES

14.10 **TOTAL CASH** \$0
DISBURSEMENTS AND TRANSFERS
(Add Questions 14.7, 14.8 and 14.9)

14.11 **BALANCE IN CAPITAL FUND** \$0
- Ending Balance for the Fiscal Year
Ending 2024

14.12 **TOTAL CASH** \$0
DISBURSEMENTS AND BALANCE
(Add Questions 14.10 and 14.11; same as
Question 13.13)

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	8.15
16.2	Total Librarians	8.15
16.3	All Other Paid Staff	16.32
16.4	Total Paid Employees	24.47
16.5	State Government Revenue	\$34,156
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$30,544
16.8	Total Operating Revenue	\$3,336,923
16.9	Other Operating Expenditures	\$420,986
16.10	Total Operating Expenditures	\$2,901,170
16.11	Total Capital Expenditures	\$993,526
16.12	Print Materials	120,965
16.12a	Total Physical Items in Collection	143,123
16.13	Circulation of Children's Physical Material	17,845
16.14	Total Registered Borrowers	12,492
16.15	Other Capital Revenue and Receipts	\$0
16.16	Number of Internet Computers Used by General Public	16

16.17	Total Uses (sessions) of Public Internet Computers Per Year	4,986
16.18	Wireless Sessions	12,000
16.19	Total Capital Revenue	\$0

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	8000584580
17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	LD
17.4	<i>Administrative Structure Code</i>	SO
17.5	<i>FSCS Public Library Definition</i>	Y
17.6	<i>Geographic Code</i>	SU1
17.7	<i>FSCS ID</i>	NY0676
17.8	<i>SED CODE</i>	580103700019
17.9	<i>INSTITUTION ID</i>	800000037837

SUGGESTED IMPROVEMENTS

Library Name: NORTH BABYLON PUBLIC LIBRARY

Library System: Suffolk Cooperative Library System

Name of Person Completing Form: Marc Horowitz

Phone Number: (631) 669 4020

I am satisfied that this resource (Collect) is meeting library needs: Agree

Applying this resource (Collect) will help improve library services to the public: Agree

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

Internet Safety Policy

It is the policy of the North Babylon Public Library to:

1. Prevent user access over its computer network to, or transmission of, inappropriate materials via Internet, electronic mail, or other forms of director communications
2. Prevent unauthorized access and other unlawful online activity
3. Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors
4. Comply with the Children's Internet Protection Act (CIPA)

To the extent practical, technology protection measures (Internet Filters) shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

As required by CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any materials deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or in the case of minors, minimized only for bona fide research or other lawful purposes.

To the extent practical, steps shall be taken to promote the safety and security of users of the North Babylon Public Library online computer network when using electronic mail, chat rooms, instant messaging and other forms of direct electronic communications.

Prevention of inappropriate network usage includes

1. Unauthorized access, hacking and other unlawful activities
2. Unauthorized disclosure, use and dissemination of personal identification information regarding minors

It shall be the responsibility of all members of the North Babylon Public Library staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the North Babylon Public Library Director or designated representatives.

TO BE Approved by the Board of Trustees
February 18, 2025

Report for the Board of Trustees
February 18, 2025

Communications

Annual Statistical Report (Exhibit).

Policy of the Month

New: Internet Safety Policy (Exhibit). Much of this policy is reflected elsewhere, but SCLS files for our E-rate refund and they *strongly* recommended that we have a separate Internet Safety Policy.

Remove: 3-D printer policy. Constant failures of the nozzle (\$250 each). Very limited practicality. No one tried to print a gun. It was “not quite ready for prime time.”

Personnel

Retirement incentive: Eligibility: full time, age 55 minimum, 15 years at NBPL, directly into retirement. We will have to arrive at a number to go forward.

You kindly sent flowers on the passing of Custodian Jim’ mother.

Buildings and Grounds/Expansion Update

EV charger update: Parts are in storage on site. We will contract with a provider for billing beyond the one hour courtesy.

Since the custodian has been out (mom ill/passed, plans for Disney President’s week), I was unable to get to Albany for Library Legislation Day and it looks like 6 AM arrivals for the foreseeable future to accommodate construction. No President’s Day construction.

60% of the flooring installed. They do not want to install the balance – if the lift hardware can be installed at some point, the heavy hardware will be detrimental to the installed carpet tiles. We have a roll of walk off matting for temporary use.

The tin can office trailer is powered via a cable on the fence (an electrified fence?) that will be the limiting factor to using the doors. Once the main doors are received (shipped 12/5/24!) and installed, I would expect the trailer to be out of here.

Security and Vandalism

Knock on wood.

Public Relations

We all can’t wait to access the rear doors. Patrons too.

Requests for Purchase

None at this time

Unmet Needs

Director's Porsche.

Trustee Training

March 24, 6:00 at Copiague Memorial Library. Maybe.

Other Items of Interest

We order a lot of supplies from Oriental Trading (I really hate that company! Check "Undercover Boss"). I anticipate tariffs.

Respectfully submitted,



Marc D. Horowitz

Reference Department January 2025 Report

The number of patrons getting Senior ID cards from the Suffolk County Department of Aging really took off this month. Since the program started in September of 2024, we have mainly had a monthly count in the teens. In January, 29 people received a card, good for bus fare, ferry discounts, keeping medical information handy and for showing to various businesses throughout the county for senior discounts. The crafts classes are as popular as ever, and the painting this month was particularly beautiful - cardinals in a birch tree, as was the ceramic, which was a jaunty stack of snowman heads. Yoga classes are also seeing steady attendance, and seem to pick up when the weather is on the warmer side. Patrick Stay, who is with the Department of Labor, is now scheduled to come monthly, and he gets a good amount of traffic at his table. We ran a class for Mahjongg this month and the patrons are enjoying it. Some have requested more classes in the future.

The teens did multiple community service programs such as Chess Buddies, Teen Street Smarts and Craft Buddies. They also earned community service for the Tiny Art program. The art can be viewed in the first glass display case in the lobby. The tween (grades 4-8) Ceramic Corgi program was also very well attended this month.

There were 11 log ins for our 100 Books before Graduation Program. Our YouTube channel is growing and this month received 309 views which brings our total subscribers to 52. Our patrons continue to be very generous to the food pantry. We had 64 items of food donated by our teen community for service credit. Overdrive seems to have finally turned off the Sora connection. Laurel updated the flyers for Board Games in the Library and Where to find Tax assistance. Katrina and Kirsten weeded and shifted the dvd's. Katrina, Kirsten and I weeded and shifted the mystery books to make space for a support beam in the mystery section. Katrina finished up her contributions to the 2026 CSLP Teen Summer Reading Manual this month. She contributed a teen program to the Manual. James and I are continuing to test the new calendar and museum pass products. We are experiencing some issues with the registration mode. Unfortunately the issue was not visible until we actually started uploading our events. James continues to contact the company with questions. There is also an issue with physical museum passes being used with the museum passes software. It currently only supports digital passes which was not explained before we

purchased the product. We currently have physical passes for the 9/11 Museum, Cold Spring Harbor Fish Hatchery, NYS Empire Pass and the Town of Babylon Beach passes.

This month Katrina also participated in the Mock Printz workshop through SCLS and was the Suffolk County discussion leader for two of the books. I attended the Head of Reference meeting at SCLS.

Adult displays included New Movies for the New Year (New DVD Display) and New Year, New Books! (New Book Display). The Teen book display is "Start a new manga this year!" and features the first books in manga series.

Respectfully submitted,

Maureen Nicolazzi

**Personnel Report
February 2025**

Rimsha Moiz, Page, appointment effective 2/11/25 (\$16.50/hr.)